

Vimal Jyothi Engineering College, Chemperi

Additional Duties/Various Committees – 2020 - 2021

Sl No.	Description of portfolio	Position	Name	Designation	Remark
1	Internal Examination	Controller	Mr.Jagannath M.P Mr.Jomy Jose Mr.Vasudevan M Mr.Dominic N Thomas Mr.Shijith Thomas Ms.Soumya John Ms.Vineethamol Abraham Ms.Ammu Jose	HOD ASH Asso. Professor ASH Asst. Professor ASH Asst. Professor ASH Asst. Professor ASH Asst. Professor ASH Asst. Professor ASH	
2	University examination - Kannur University	Addl Superintendent	Ms. Divya K. Ms.Lekshmy S	Asst. Professor CSE Asst. Professor ECE	
3	KTU End semester exams	Addl Superintendent	Mr Linjesh Sebastain Ms Hridya P Ms. Anitha Babu Mr Saneesh K	Asst. Professor CE Asst. Professor CE Asst. Professor CE Asst. Professor CE	
4	Exam vigilance squad (Internal & End semester)	Chairman Members	Ms.Reema Mathew Dr.G.Justin Sunil Dhas Dr.Senthil Kumar R Dr.Sridharan P Dr Christopher Mr. Ryne P.M	Asso. Professor ECE Professor EEE Professor EEE Asso. Professor ME Asso. Professor ME Asso. Professor ME	

5	Disciplinary Action Committee	Chairman Members	Dr. Glan Dhevdhas Mr. Ryne P.M Dr. Shikha S Ms. Reema Mathew Ms. Laly James Dr. Jeethu V. Devasia Mr. Jaganath M P Dr. D.AntoSahayaDhas	Vice Principal Asso. Professor ME Profesoor CE Asso.Professor ECE HOD EEE HOD CSE HOD ASH HOD ECE	
6	Timetable	Coordinator	Dr. Jayesh George	Asst.Professor ECE	
7	Infosys Infy TQ	SPOC	Ms. Divya B	Associate Prof CSE	
8	NBA Accreditation	Coordinator	Dr. Roshini TV Dept. Coordinators Mr. Manoj KC Ms.Lekshmy S Ms. Divya B Ms. Neena V V Mr. Shinu M M & Mr Dhanoj Dr. Senthilkumar R Dr. Shika S Mr. Mejo M Francis Dr. Sridharan P	Professor ECE Associate Prof.EC Asst. Professor ECE Asst. Professor ECE Asso. Professor CSE Asso. Professor CSE Asst. Professor AEI Professor EEE HOD CE Asst. Professor ME Asso. Professor ME	
9	ERP coordinator	Coordinators	Dr. Jeethu Devasia Ms. Ancy K Sunny Ms. Anisha Joseph	HOD CSE Asst. Professor CSE Asst. Professor CSE	
10	ISO & Internal audit	Coordinator	Dr. Sridharan Ms.Vidhya S S	Professor ME Asst. Professor CSE	
11	Internal Auditing Cell (IAC) – KTU and IQAC - NAAC	Coordinator	Dr. D.AntoSahayaDhas Dr. Jayesh George	HOD ECE Asst. Professor ECE	
12	Students' welfare committee KTU	Chairman	Dr. Manoj V. Thomas Mr. Logi N Bobby Mr. Mejo M Francis	Professor CSE Asst. Professor CE Asst. Professor ME	

			Ms.Jyothi Joseph Ms. Shimna PK Ms. Divya K Ms.Jancy Joseph Mr.Raju K	Asst. Professor EEE Asst. Professor ECE Asst. Professor CSE Coach,Phy.Edn Maintenance Supervisor	
13	Grievances and Appeals Committee	Chairman Members	Cmdr. Raju Kuriakose Dr. Manoj V. Thomas Mr. Jomy Jose Ms. Anitha Babu	HOD ME Professor CSE Asso. Professor ASH Asst. Professor CSE	
14	Internal complaint committee - AICTE	Convener	Sr. Jessy George	Counselor	
15	First year Induction programme	Coordinator	Dr. Manoj V. Thomas	Professor CSE	
16	Research/External project proposals/Patents	Dean - Research	Dr. TD John Dr. G Justin Sunil Dhas Dr. Sampathkumar Dr. Sridharan P Dr. Anto Sahayadas Dr. Jeethu V. Devasia	Dean Research Professor EEE Professor AEI Asso. Professor ME HOD ECE HOD CSE	
17	Robotics club & research	In Charge	Dr. Sridharan P	Asso. Professor ME	
18	College website	In charge	Ms. Derroll David	Asst. Professor CSE	
19	Value added courses/programs	Coordinator	Mr. Justine.M.Augustine	Placement Officer	
20	NSS	Programme Officer	Mr. Vasudevan M Ms.Jancy Joseph Ms.Jerrin Yomas	Asst.Professor ASH Coach,Phy.Education Asst.Professor ECE	
21	SAME	President Members	Mr. Manoj K.C Mr. Thomas M S	Asst. Professor ECE Technician EI	

22	Innovation and Entrepreneurship Development Cell (IEDC)	Nodal officer Members	Dr. TD John Ms. Keerthijith P Mr. Niyas K M Mr. Logi M Bobby Mr. Jijo Joseph Mr. Vinod J Thomas	Dean Research Asst. Professor CSE Asst. Professor ME Asst. Professor CE Asst. Professor EEE Asst. Professor ECE	
23	Student feedback and online surveys		Ms. Ancy K Sunny Ms. Anisha Joseph	Asst. Professor CSE Asst. Professor CSE	
24	Alumni Association	Secretary Members	Ms. Laly James Ms. Grace John Ms. Shelma George Mr. Binil Kumar Ms. Anuragi P Ms. Asha Baby Ms. Jinsa Mathew	HOD EEE Asst. Professor ECE Asst. Professor EEE Asst. Professor ECE Asst. Professor CE Asst. Professor CSE Asst. Professor EIE	
25	PTA	Coordinator	Mr. Vasudevan.M	Asst. Professor ASH	
26	Placement Committee	Coordinator	Mr. Justine.M. Augustine	Placement Officer	
	ME		Mr. Alex George & Mr Dilin Dinesh	Asst. Professor ME	
	CE		Ms. Anitta Jose & Ms. Aishwarya	Asst. Professor CE	
	EEE		Ms. Teena George	Asst. Professor EEE	
	EC		Ms. Ann Mathew	Asst. Professor ECE	
	E&I		Mr. Dhanooj Mohan	Asst. Professor EIE	
	CS		Ms. Achala Prasad	Asst. Professor CSE	
27	Anti ragging squad/committee	Coordinator	Mr. Shaji MA	HOD Phy.Ed.	
28	CLASS COMMITTEE Chairman /Academic auditor				
	ME A & B	Chairman	Dr. Anto Sahayadas	HOD ECE	
	CE A & B	Chairman	Cdr(Rtd) Raju K K	HOD ME	

	EC	Chairman	Dr. Sampathkumar	HOD EIE	
	CS	Chairman	Dr. Shikha S	HOD CE	
	E& I	Chairman	Ms. Laly James	HOD EEE	
	EEE	Chairman	Dr. Jeethu V Devasia	HOD CSE	
29	Student council election	coordinator	Dr. Manoj V. Thomas	Professor CSE	
30	Sports committee	In charge	Mr .Shaji M.A	HOD Phy.Ed	
31	Fine Arts club	In charges	Mr. Saneesh K Ms. Riya Joy	AP CE AP EEE	
32	College Magazine and Annual report	Staff in Charge	Mr. Vasudevan M	Assistant Professor ASH	
33	Computer Society of india (CSI)	Staff in charge	Ms. Akhila Mathew	Assistant Professor CSE	
34	Institution of Electronics and Telecommunication Engineers(IETE)	Staff in charge	Mr. Manoj K.C	Assistant Professor ECE	
35	Society of Automotive Engineers India(SAE)	Staff in charge	Mr. Nias KM	Assistant Professor ME	
36	Institute of electrical and electronics engineers (IEEEE)	Staff in charge	Ms.Laly James	HOD EEE	
37	Instrument society of india (ISOI)	Staff in charge	Mr.Shinu M. M.	Assistant Professor E&I	
38	Indian Society For Technical Education(ISTE) – staff	Secretary	Mr.Shaminmuth K.K	Assistant Professor ME	
39	ISTE – Student Chapter	Staff in Charge	Ms. Jinsa Mathew	Assistant Professor E&I	
40	ACM(Association for Computing Machinery	Staff in Charge	Ms.Divya B	Asso. Professor CSE	
41	Go Green Club	Staff in Charge	Mr.Sreejith K Mr. Shijith Thomas	Assistant Professor CE Assistant Professor ASH	
42	International Society of Automation (ISA)	Staff in Charge	Mr. Dhanoj M	Assistant Professor E&I	
43	The Institution of Engineers (India) CE student Branch	staff in Charge	Mr. LinjeshSebastain	Assistant Professor CE	
44	Staff club	Secretary	Mr. Jijo Joseph	Assistant Professor EE	
		Lady wing	Ms. Divya B	Asso. Professor CSE	

		Non Teaching staff	Mr. Ignatious CA	Technician ME	
45	ANTI DRUG AWARENESS CLUB(ADAC)	Coordinator	Mr. Vasudevan.M	Assistant Professor ASH	
46	Language Resource Center /English lab (LRC)	Coordinator	Ms. Achala Prasad	Assistant Professor CSE	
47	PA system		Mr. Joby Joseph	Technician ECE	
48	Textbooks distribution	Coordinator	Mr. Stanly Kurian	Librarian	
49	Student uniforms	Staff in Charge	Ms. Jancy Joseph	Coach, Phy.Ed.	
50	ID card	Staff in Charge	Mr. Saiju Joseph	Office Asst.	
51	Photographs and Video	Staff in Charge	Mr. Akhil Joseph	Office Asst.	
52	Media Cell	Staff in Charge	Mr. Jomy Jose	Associate Professor ASH	
53	NAAC	Staff in Charge	Dr.D. AntoSahayaDhas Dr. Jayesh George	HOD ECE Assistant Professor ECE	
54	First Aid	Staff in Charge	Ms. Jancy Joseph	Coach, Phy Ed	
55	KTU valuation camp officer, Asst. camp officer	Camp Officer Asst.Camp Officer	Dr. Biju mathew Mr. Linjesh Sebastian	Professor CE Asst.Professor CE	
56	NIRF	Coordinator	Ms.Derroll David	Asst. Professor CSE	
57	Lab Records	Coordinator	Mr. Stanly Kurian	Librarian	
58	Anti Sexual Harassment Committee	Convener	Ms. Divya B	Asso. Professor CSE	
59	First year students - Guidance and formation	Team	Mr. Sebastian Puthanpura All S1/S2 tutors	PRO	
60	Online exams by external agencies	Coordinator	Mr. Dhanoj Mohan Mr. Thomas Jacob	Asst. Professor AEI Instructor CSE	

61	PMKVY	SPOC	Dr. Anto Sahaya Dhas	HOD ECE	
62	Centre of Excellence in Industrial Robotics		Dr. Sridharan P Mr. Shinu M M	Asso. Professor. ME Asst. Professor AEI	
63	Civil Service Academy		Mr. Stanly Kurian	Librarian	
64	ASDC (Advanced Skill development centre)	Nodal Officer	Dr.D. AntoSahayaDhas	HOD ECE	
65	1.Unnat Bharat Abhiyan 2.0 2.MHRD Institute Innovation Cell 3.Kerala Block chain Academy Innovation Club (KBAIC) . 4.Swachh Bharat Summer Internship programme 5.Atal Ranking of Institutions on Innovation Achievements(ARIIA) 6.Nehru Yuva Kendra Sangathan, Ministry of Youth Affairs & Sports (Government of India) 7.Smart India Hackathon 8.K-DISC's Young Innovators Programme (YIP) 9.All India Survey on Higher Education(AISHE), Ministry of Human Resource & Development (Government of India). 10.United Nations Academic Intuitions(UNAI)	Faculty in-charge	Dr. V. Sampath Kumar Mr. Shinu M M " " " " " " "	HOD EIE Asst. Professor AEI	

66	SC/ST Committee		Dr. Benny Joseph Ms. Jancy Joseph	Principal Coach, Phy.Education	